



**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING**

PLOT NO. 1-A, SEC. 36-A, CHANDIGARH PH. : 2615385, 2622584-85 FAX : 2660734

No:PSB/Exam/June-2024/ 738

Dated: 29/04/24

To

The Principal
All Affiliated Polytechnic/Pharmacy Institutes

Subject: Conduct of State Board June 2024 examination –regarding.

Sir/Madam,

I have been directed to inform you that as per revised examination schedule, the examination has been scheduled to start in the month of June 2024. Accordingly schedule of dates for submission of examination forms by the students and by the institutes to this office have been prepared and details are as under:

Cost of Examination Form/APF – Rs. 50/- (which will be collected through online along with the examination fee.

Examination fee for semester system courses and annual Courses (irrespective of the number of Re-appear papers) Rs. 550/- per semester + 5% increased (As per the decision in the 52nd BOD meeting held on 9th October 2017):

"Decision was taken to increase Examination fees by Rs. 50/- per semester for year 2017-18 and afterwards every year 5% Examination fees will be increased (rounded off to Rs. 10)"

Examination fee to be paid by the student at a glance.

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|---|---|--|
| a) i) Regular students of 2 nd /4 th sem of regular
and 2 nd /4 th /6 th sem Part Time Diploma courses) | : | Rs. 750 /- (per semester) |
| ii) Regular students of 6 th sem of regular
and 8 th sem Part Time Diploma courses) | : | Rs. 1050/- (750 + 100 + 100 + 100*) |
| iii) All re-appear students of (1 st to 8 th sem)
of regular and part time diploma courses | : | Rs. 750 /- (per semester) |
| b) i) All regular students of annual courses
including Pharmacy except final year | : | Rs. 850 (750+100) |
| ii) All regular students of final year of annual
courses including Pharmacy | : | Rs. 1150/- (750 +100 +100+100
+100* (per year)) |
| iii) All re-appear of annual courses including
Pharmacy | : | Rs. 750/- |
| c) i) All regular students of Post Diploma courses | : | Rs. 750/- |
| ii) All re-appear students of Post Diploma courses: | : | Rs. 750/- |

*** 100/- shall be paid as fee for NOC/Migration certificate as per decision of 43rd Finance committee meeting.**

***The cost of the form Rs. 50/-shall be paid only once.**

Procedure for submission of Examination forms:

On the days specified for submission of the Examination forms student shall deposit the complete Examination Form along with fee to the Principal of the institute, which will be entered online on Board's website by the concerned staff of the institute.

Keeping in view the procedure on pre-page, the dates for submission of the Examination forms is as under:

	Dates for submission of Examination forms by the students to the Institute and further online submission of the data by the institutes to the Board.	Date of online deposition of fee by the institute through online mode and online submission of examination forms.
Without Late fee (All semester courses and Annual courses)	02.05.2024 to 20.05.2024	21.05.2024
With a late fee of * Rs. 1000/- is per sem. / per year.	21.05.2024 to 27.05.2024	28.05.2024
Very Late fee * Rs. 1500/- is per sem/ per year.	28.05.2024 to 29.05.2024	30.05.2024

* This late fee is in addition to Examination fee per semester/per year.

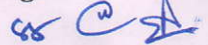
Important Instructions:

1. The data regarding submission of Examination forms of the students shall be online through the website www.pbteched.net
2. The fee should be paid through Punjab National Bank Branches as the amount indicated on the website against the name of the institute.
3. No Examination forms should be submitted to the Board's office but kept in the safe custody in the institute for one year and thereafter disposed off with the instructions of the Board. Only list of the students (semester wise/trade wise) whose Examination forms have been submitted online shall be sent to the Board's office through post after the closing date for submission of the Examination forms.
4. Admit card shall be available to the students on the Board's website and no copy of the same shall be issued to the institute.
5. Date sheet shall be available on the Board's website in the 1st week of June.
6. The examination form used during the previous examination may be photocopied and distributed to the students.
7. All institutes are requested to make sure to convey to all their students (regular & re-appear) as per online data about above schedule for filling of examinations form for May/June 2024 examinations before the last date through social media or whatsapp groups or college website.
8. No examination forms will be entertained in Board's office after the above mentioned schedule.

- Note:**
1. The schedule of conduct of Practical examination and rationalization for May/June 2024 Examination has already been intimated vide this office letter no. 675 dated 19.04.2024.
 2. Head of the institute must ensure that CCTV cameras have been installed in each room of the examination centers where examinations are going to be conducted and must be in the proper working condition and must cover

every single student of the room. Institutes must ensure that all the examinations are to be conducted under surveillance of CCTV cameras and also to ensure to keep the record of the CCTV recording during the examination period. Institutes will have to submit CCTV recording in Board's Office as and when required by the Board office.

3. At the time of submission of examination form the student will pay the amount of examination fee to the concerned institute and institute will be requested to deposit the full fee amount as per the fee challan generated in Board's bank account as per schedule.
- 4 All institutes must ensure to deposit the full fee amount as per amount generated in fee challan. No part payment will be allowed. If any institute deposits part payment than late fee penalty (as applicable) will be imposed on balance payment.
- 5 Principals of all institutes must ensure that data of examination forms (APF) of only eligible candidates must be uploaded on online portal.
- 6 Principals of all Pharmacy colleges are directed not to upload data of examination forms (APF) on online portal of 2nd year students whose status is NOT ELIGIBLE FOR PROMOTION (NEP).


Registrar


Copy of above is forwarded to following for information and necessary action:

1. Computer Section for opening of online portal as per above mentioned schedule.
2. Account Section for information and necessary action.
3. All Information Asstts of Examination section for information & necessary action.